

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – June 26, 2014

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Ward called the meeting to order at 7:01 p.m. Board members present were: Mr. Geiger, Mrs. Knight, Mr. Ward & Mr. Parisio. Board members absent: Mr. Munguia was ill.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Angela Parisio.

### 2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of May 8, 2014 and the Special Meeting of June 12, 2014. Mr. Geiger moved, seconded by Mr. Parisio, to approve the above referenced minutes.  
**AYES: Geiger, Knight, Ward & Parisio**  
**NOES: None**  
**ABSENT: Munguia**  
**MOTION PASSED: 4-0-1**
- 2.2 Approve the Agenda for June 26, 2014. Mr. Geiger moved, seconded by Mr. Parisio, to approve the Agenda for June 26, 2014.  
**AYES: Geiger, Knight, Ward & Parisio**  
**NOES: None**  
**ABSENT: Munguia**  
**MOTION PASSED 4-0-1**

### 3. PUBLIC COMMENTS

- Caroyl Smith addressed the Board. He stated he helped organize a meeting between both sides of the Measure R campaign last week. He doesn't believe there is enough time to get another measure on the ballot for the November 2014 election.
- Angela Parisio addressed the Board. She gave a handout to the Board and read it aloud for the Board and the audience - her opinion of what "Responsible School Solutions" are. She stated that the only way she would consider being in favor of a bond would be to follow her recommendations on the handout (a copy is attached to the minutes).
- Susan Parisio addressed the Board. She said that a November bond should be out of the question in her opinion.

### 4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports.

#### 4.2 **Principals**

##### **(WHS) Ms. McLaughlin reported:**

- She thanked the people who participated on the interview committees for the four new hires at WHS. Their names will come up later in the agenda for Board approval. She gave a brief background on those employees – Kyle Schaad, Daniel Hartrum, Scott Gadbois and Julio Garcia. She stated that she is excited about the new hires.
- She spoke about professional development planning and their work on block scheduling. The WHS staff has worked on this a lot during their collaboration days. They would like longer blocks of teaching time. Next year (2014/15) will be a transition year implementing some block days with a modified bell schedule. They hope to have a full block schedule in the 2015/16 school year. She thanked her block scheduling transition team committee.

##### **(WIS) Mr. Sailsbery reported:**

- He said he is excited about Maria Briones, pending approval, joining the WIS Team. He gave a little background on Mrs. Briones.

An Equal Opportunity Employer

(MES) No report

**(WCHS) Dr. Geivett reported:**

- He stated they had a nice close out to the year with a picnic/barbecue with approximately 22 residents and staff from the Willows Care Center.
- WCHS had five graduates – four who walked the stage. He thanked Mr. Ward for giving the graduation address.
- He notified the Board that the mascot has changed from the “Knights” to the “Falcons” so that the WCHS is also part of the WUSD “bird family.”

**4.3 Director of Business Services – Mrs. Beymer reported:**

- The auditors’ visit in May went very well – WUSD received a near perfect audit. She gave kudos to all of the staff for doing a great job.
- Mrs. Perez applied for GSRMA Loss Prevention Incentive Program Fund again this year. We received a check last week for \$23,355.00.
- The school facilities bond for the November election is awaiting the governor’s signature – the amount of that bond is still being negotiated.
- Surplus items are on the agenda for approval by the Board. If approved, the district is planning a surplus sale for the end of July.
- She handed out a current list of acronyms used in accordance with school finance to the Board and audience along with lists of resource and object codes.

**4.4 Director of Categorical Programs – Mrs. Perez deferred her report until later in the agenda.**

**4.5 Superintendent – Dr. Geivett reported:**

- He thought all three graduation ceremonies were very nice and thanked both the students and staff from each site. He gave special “kudos” to the eighth grade speakers – he thought their speeches were excellent.
- He thanked the staff members, parents, and all of the educational community members for helping make the school year a successful one. He appreciates their hard work in support of our kids and dedication to our district. He urged the community and board members to visit the schools to see what is happening.
- WUSD had another successful spring - good sports season, positive county fair showing, and excellent music performances.
- He commended the staff members for working through all the difficult situations related to the LCFF, LCAP, testing changes, etc.
- He thanked the maintenance team for the projects they have worked on during the year. Also, he mentioned other projects that were positive for WUSD like the solar project, Mr. Buckley and the 5<sup>th</sup> grade teachers’ Murdock Garden, the WIS gym floor, and the play field irrigation system to name a few.
- While there have been “ups” for the district, Dr. Geivett spoke of some of the “downs” for the district this year as well: (1) Although there is a slight influx in funding due to the LCFF this coming year, it is not without strings attached – we are still facing tough financial times ahead; (2) the loss of Murdock teacher, Margaret Ryan; and (3) the defeat of Measure R was a blow to the district.

**4.6 Governing Board Members**

**Mr. Geiger:**

- He gave Ms. McLaughlin “kudos” on conducting her first high school graduation.
- He thought Austin McDonald was a great speaker at the eighth grade graduation.

**Mrs. Knight:**

- She thanked the WUSD staff, parents, and volunteers for their support during the year.

**Mr. Parisio:**

- He was able to attend two of the graduations and thought they were very nice.
- He thanked the staff for a great year and the Sober Grad Night volunteers for a successful evening for the students.

**Mr. Ward:**

- He said he was very proud of the high school livestock and craft projects at the fair.
- He had the opportunity to attend all three graduations and enjoyed all of them. He thought the WCHS graduation was very rewarding listening to the graduates’ speeches and learning about the different challenges they have faced.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from Round Table Pizza in the amount of \$540.00 for the Murdock ASB.
2. Accept donation from Lisa & Cleveland Teeter in the amount of \$100.00 to go to the WIS Eighth Grade Class of 2014.
3. Accept donation from David DeLuna in the amount of \$560.00 for the Murdock ASB.
4. Accept donation from David McDonald in the amount of \$140.00 to go to the MES Music Program.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests for Students #14-15-07 through #14-15-08 to attend school in the WUSD for the 2014/15 school year.
2. Approve Interdistrict Requests for Students #14-15-09 through #14-15-12 to attend school in another district for the 2014/15 school year.
3. Approve 2014/15 addendum to textbook list for WHS.
4. Approve the 2014 CARS (Consolidated Application and Reporting System)\* Spring collection.

**C. HUMAN RESOURCES**

1. Approve employment of Amy Steele and Kim Welsh as the WHS Summer School Distance Learning teachers (On-Line Credit Recovery Program), effective 6/12/14.
2. Approve employment of Kayla Hurt, MES 2<sup>nd</sup> Grade Teacher, effective 8/8/14.
3. Approve employment of Kyle Schadd, WHS Agriculture Teacher, effective 8/8/14.
4. Approve employment of Daniel Hartum, WHS Social Studies Teacher, effective 8/8/14.
5. Approve employment of Maria Briones, WIS ELD/U.S. History Teacher, effective 8/8/14.
6. Approve employment of Amy Leonardo, MES 4<sup>th</sup> Grade Teacher, effective 8/8/14.
7. Approve employment of Evone LaCombe, Cafeteria Manager Lead/District-wide), effective 7/1/14.
8. Approve employment of Scott Gadbois, WHS Science Teacher, effective 8/8/14.
9. Approve employment of Julio Garcia, WHS Spanish/PE Teacher, effective 8/8/14.
10. Approve employment of the following employees for the Summer Program vacancies which will be billed to GCOE & BCOE Migrant Ed.

Lead Cook	Cheryl Davis
Assistant Cook	Sarah MacDonald
Custodian	Peggy Morton

11. Approve the employment of the following WHS Fall Sports Coaches for the 2014/15 school year:

Varsity Football – Head	Jim Ward
Varsity Football – Assistants	Mike Biggs & Manuel Rakestraw
Varsity Football – Volunteers	Matt Candelaria & Paul Bailey
J.V. Football – Head	Julio Garcia
J.V. Football – Assistant	Darren Reed
J.V. Football – Volunteers	Jose Cano & Pedro Bobadilla
Varsity Volleyball – Head	Carol Martin
J.V. Volleyball – Head	Lisa Vlach
Varsity Girls Tennis – Head	Don Byrd
Cheerleading – Non paid	Becky Biggs
Swimming – Non paid	Gaynelle Foley

12. Approve the employment of the following WHS Winter Sports Coaches for the 2014/15 school year:

Varsity Boys Basketball – Head	Richard Welsh
J.V. Boys Basketball – Head	Evone LaCombe

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 5/7/14 through 6/18/14.

Mr. Ward asked to have Item 5C-11 pulled. Mr. Parisio moved, seconded by Mr. Geiger, to approve the Consent Calendar with the exception of Item 5C-11.

**(CONSENT VOTE)**

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

Mr. Geiger moved, seconded by Mrs. Knight, to approve Item 5C-11 of the Consent Calendar.

**(CONSENT VOTE)**

**AYES: Geiger, Knight & Parisio**

**NOES: None**

**ABSENT: Munguia**

**ABSTAIN: Ward**

**MOTION PASSED: 3-1-1**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0460	Local Control and Accountability Plan
BP 3100	Budget
BP 3110	Transfer of Funds

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

Mr. Parisio moved, seconded by Mr. Geiger, to approve the Second Reading of Board Policies.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

2. **(Action)** Approve the disposal/surplus of the following four obsolete arc welders tagged: 08140; 08138; 07557; and 07563 from the WHS Welding Shop. Mrs. Knight moved, seconded by Mr. Geiger, to approve the disposal/surplus of the four obsolete welders listed above.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

3. **(Action)** Approve the attached list of miscellaneous surplus items of no value to the district. Mrs. Knight moved, seconded by Mr. Geiger, to approve the attached surplus list of miscellaneous items.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

4. **(Action)** Approve the attached list of utility trucks as surplus items of no value to the district. Mr. Geiger moved, seconded by Mrs. Knight, to approve the attached list of utility trucks as surplus items.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

5. **(Action)** Approve the purchase of a 1999 Chevrolet used utility truck for the sales price of \$3,500.00. Mr. Geiger moved, seconded by Mr. Parisio, to approve the purchase of a 1999 Chevrolet used utility truck for \$3,500.00. Discussion ensued regarding the condition of the vehicle. Dr. Geivett stated that the district mechanic had checked it out and it was in good condition. Purchase price also falls below “Blue Book” value.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

6. **(Discussion)** Bond Election June 3, 2014. Dr. Geivett stated that Measure R was not successful in the June 3, 2014 election. He stated he appreciated the “No on Measure R” committee coming to the table last week to discuss some solutions since the bond did not pass. He also stated that he had asked for some ideas and appreciated Angela Parisio’s comments. He said at this time we are in line for hardship planning funds (none are available at this time) and in order to get any will require a state-wide bond measure to pass in November. This measure is still being discussed at the state level, but he anticipates seeing it on the ballot in November. Relinquishing developer fees to get hardship funds was discussed. Dr. Geivett’s recommendation to the Board was not to go forward with a bond measure on the November’s ballot and stay in line for the hardship

funds hoping that the statewide bond measure will pass. He feels with the short timeline, the fact that we still have opposition, and the cost to the District, it would not be prudent to proceed.

- Mark Delmage of Willows addressed the Board and gave his opinion concerning the bond election. Questions were also answered for him about the solar project and extra-curricular activities.
- Susan Parisio addressed the Board and discussed the points that Angela Parisio presented to the Board. She stated that she feels that binding language is needed in the resolution if the Board decides to go for another bond.

7. **(Action)** Approve Resolution #2013-14-18, Ordering Governing Board Member Election. Mrs. Knight moved, seconded by Mr. Geiger, to approve Resolution #2013-14-18. Roll call vote was taken.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

#### **B. EDUCATIONAL SERVICES**

1. **(Action)** Approve the updated 2014/15 Certificated/Student Calendar (includes collaboration days). Mr. Geiger moved, seconded by Mrs. Knight, to approve the updated 2014/15 Certificated/Student Calendar (includes collaboration days).

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

2. **(Action)** Approve Schedule of WUSD Regular Board Meetings for the 2014/15 school year. Mr. Geiger moved, seconded by Mr. Parisio, to approve the 2014/15 Schedule of Board Meetings.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

3. **(Action)** Approve the Local Control Accountability Plan (LCAP). Mrs. Perez addressed the Board and stated that we held the Public Hearing for the LCAP at the Special Meeting on June 12, 2014, and the district didn't receive any requests for revisions to the LCAP since that date; therefore, she is asking for the Board to approve the LCAP as submitted. Mr. Geiger thanked Mrs. Perez for her hard work on the LCAP. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Local Control Accountability Plan.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

4. **(Action)** Approve the Local Educational Agency (LEA) Plan. Mrs. Perez reported that this is an annual update and is a federal requirement for receiving federal funding subgrants for NCLB programs (the LCAP is a state requirement). Mrs. Perez spoke of the five areas that the district addresses to achieve those goals. The LEA Plan also summarizes assessment data, school goals and activities from the Single Plans for Student Achievement. Mrs. Knight moved, seconded by Mr. Parisio, to approve the Local Educational Agency Plan.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

5. **(Action)** Approve expulsion of Student #2013-14-01 through the spring semester of the 2013/14 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing. Mr. Parisio moved, seconded by Mr. Geiger, to approve the expulsion of Student #2013-14-01 through the spring semester of the 2013/14 school year.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

6. **(Action)** Approve expulsion of Student #2013-14-02 through the fall semester of the 2014/15 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing. Mrs. Knight moved, seconded by Mr. Geiger, to approve the expulsion of Student #2013-14-02 through the fall semester of the 2014/15 school year.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

#### **C. HUMAN RESOURCES**

1. **(Action)** Approve Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB1200 and Government Code 3547.5. Mrs. Beymer addressed the Board and went over the Disclosure Statement and said that this document discloses information to the public regarding negotiated agreements with individual bargaining units. Mr. Geiger moved, seconded by Mr. Parisio, to approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

2. **(Action)** Approve the Tentative Agreement and Memorandum of Intent (Class Size K-3) between the Willows Unified School District and the Willows Unified Teachers Association. Dr. Geivett explained to the Board that this is the final tentative agreement and Memorandum of Intent between the District and WUTA. Discussion ensued regarding the agreement. Mr. Parisio moved, seconded by Mr. Geiger, to approve the Tentative Agreement and MOI.

**AYES: Geiger, Ward & Parisio**

**NOES: Knight**

**ABSENT: Munguia**

**MOTION PASSED: 3-1-1**

3. **(Action)** Approve the Revised 2013-14 Salary Schedules for Certificated, Confidential, and Management. Mr. Parisio moved, seconded by Mr. Geiger, to approve the revised 2013-14 Salary Schedules for Certificated, Confidential and Management employees.

**AYES: Geiger, Ward & Parisio**

**NOES: Knight**

**ABSENT: Munguia**

**MOTION PASSED: 3-1-1**

#### **D. BUSINESS SERVICES**

1. **(Discussion/Possible Action)** Fiscal and Program Sustainability Plan. Dr. Geivett explained that this is an on-going item to give the Board an opportunity to discuss and/or act on each month. Dr. Geivett went over some of the items with the Board that had been implemented with the Tentative Agreement with WUTA. Dr. Geivett made a recommendation to the Board to hire a part-time 3.9 hour Account Clerk at Murdock so that each site had the same number of office personnel. He also recommended increasing the hours of the WHS library in order to accommodate full-time service to the students. Mr. Parisio moved, seconded by Mrs. Knight, to approve a 3.9 hr. Account Clerk position at Murdock.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

Mrs. Knight moved, seconded by Mr. Geiger, to increase the WHS library hours by 3.9 hours.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

The PIQE Program as well as projects that the district had hoped to complete by passing a bond were discussed. Costs of opening the pool were also discussed. The Board agreed that their number one priority is the Murdock roof. Mrs. Beymer stated that we have money to repair the roof at Murdock and open the pool to "get kids wet." Locker rooms and privacy issues were also discussed. Summer projects were discussed with John Alves and he said they were working on various projects and safety issues. Mrs. Knight moved, seconded by Mr. Parisio, to approve making repairs to the pool, without the heater, and to address the privacy issues in the locker rooms. This project is not to exceed \$15,000.00.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

The Board gave direction to Dr. Geivett to get bids to replace the Murdock roof. Money will be set aside for this project.

2. **(Action)** Approve the Willows Unified School District's 2014/15 Original Budget. Mrs. Beymer addressed the Board. She gave a power point presentation on the 2014/15 Original Budget which is attached to the minutes. Areas she covered were: School Budget Timeline; Past Funding for Education; LCFF; State Budget Highlights; California Issues; WUSD Issues; Impact of Employee Retirement Programs; 2014-15 Budget Assumptions; WUSD Proposed 2014-15 Budget; Multi-Year Projection; and Plans for the Future. We have a positive balanced budget. She added that the District just found out earlier this week that we are going to receive a \$76,000 career pathways grant through the Butte-Glenn Consortium. The details on how we are going to spend those dollars are still to be decided. Also, we received a \$23,000 grant from Golden State Risk Management Authority, and 100% of the Ag Incentive allocation of \$20,000 is identified in the budget for the Ag program. Mr. Geiger moved, seconded by Mr. Parisio, to approve the WUSD's 2014/15 Original Budget.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

3. **(Action)** Approve 2013/14 Education Protection Account Report of Expenditures. Mrs. Beymer explained that this is the 20% of the LCFF that is earmarked for anything other than administrative costs. This district uses 100% of those dollars to pay certificated employees providing direct instruction in the classroom. A component of spending this money is that the District has to report every year to the Board before June 30<sup>th</sup> on how those dollars were spent. Mr. Geiger moved, seconded by Mr. Parisio, to approve the 2013/14 Education Protection Account Report of Expenditures.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

4. **(Action)** Approve Resolution #2013-14-19 and the 2014/15 Spending Plan for the Education Protection Account. Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution #2013-14-19. Roll call vote was taken.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

5. **(Action)** Approve Agreement for Services between WUSD and Capitol Advisors Group, LLC for 2014/15. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Agreement for Services between WUSD and Capitol Advisors Group, LLC for 2014/15.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

6. **(Action)** Approve Agreement for Legal Services between WUSD and Kingsley Bogard LLP for 2014/15. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Agreement for Legal Services between WUSD and Kingsley Bogard LLP for 2014/15.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

7. **ANNOUNCEMENTS**

7.1 The next Regular Board Meeting will be held on August 7, 2014, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** – None

At 9:52 p.m., the Board took a short recess after the Regular Board Meeting before going into Closed Session. President Ward stated he will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 10:12 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator:

Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

9.2 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 10:42 p.m., the meeting reconvened to Open Session. President Ward reported out:

Item 9.1: Update given by the Superintendent.

Item 9.2: The Superintendent and Board reviewed the goals and evaluation instrument. The Board completed the evaluation and shared with the Superintendent the modifications made to the Superintendent's contract. The contract was extended to 2017.

11. **ADJOURNMENT**

The meeting adjourned at 10:43 p.m.